



Spring Mills Satellite Rotary- Grant Application

1. Applicant Information

Name of Organization/Agency:			
Amount Requested from Spring Mills Satellite Rotary Club:			
Date of Request:		Date Funds are Needed:	
Mailing Address:			
Non-Profit:	Yes / No	EIN:	Website:
Contact Name:			
Contact Position within the Organization/Agency:			
Contact Phone:		Contact Email:	
Has your organization received funds from the Rotary Club of Martinsburg in 2024, 2025 or 2026? Yes No		Has your organization received funds from the Spring Mills Satellite Rotary in 2025 or 2026? Yes No	
If yes, please briefly describe how the funds were used?			
<i>Note: Receiving a grant in the past three years does not automatically disqualify you. However, it is a factor in making sure our program does not provide "continuous or excessive support of any one entity," per the eligibility criteria.</i>			

2. Project Information

Project Title:	
Is this a Pilot Program?	Y / N
Project Mission (One sentence):	
Project Start Date:	Project End Date:

3. Project Description (20 pts)

Note: Someone with little to no knowledge about your organization should read this section and walk away with a clear understanding of exactly what you're going to do and how you're going to do it.

a. Describe the project in 20 words or less including specifically how Rotary funds will be used.

Note: We're not looking to hear about the entire project in this section, we're looking for the specific things or elements of the project the grant will support.

b. Project Goal(s):

(Include 2-5 measurable goals.)

Note: Goals are the specific and measurable things your project will produce (e.g., 6 at-risk youth will attend camp, 1 new swing-set will be added the playground, 36 low-income families will receive meals).

c. What is the project's intended outcome and how will success be measured?

Note: Outcomes are the bigger-picture things your project will accomplish by meeting the goals (e.g., At-risk kids will be introduced to career pathways and mentors who can help break the cycle of generational poverty, children will have a safer play area, families will experience less instances of food insecurity).

d. Describe how the project will be implemented and how will long-term success be sustained after the grant funds have been spent?

4. Volunteer Component (20 pts)

a. Will the project include a volunteer component inviting participation by Rotary Club members?	Yes No
b. If yes, describe the volunteer project opportunity including the number of volunteers needed, total number of hours, and approximate timeframe.	

5. Lasting Impact (15 pts)

a. Describe how the project will have a lasting impact on the community. NOTE: Rotary Foundations and Rotary Clubs should complete Section b. below.
b. Rotary Foundations and Rotary Clubs describe how the collaborative project aligns with the goals and focus of the Spring Mills Satellite Rotary. Include a list of other Rotary Clubs that support the project and advise whether the Spring Mills Satellite Rotary Club has supported this project in the past. Note any changes to the project from prior years.

6. Budget Information

Amount Requested from the Spring Mills Satellite Rotary:		
Are there other funding sources? List those below: (List all other funds – add rows as needed)		
Source	Amount	Committed (yes/no)
Total Anticipated Funding: (This number is for the total project.)		
Project Budget (Attach separate budget document specific to the project or program being funded).		
How will project or pilot program be funded in subsequent years to ensure lasting impact?		

7. Club focus area /Summary of Need (25 points)

Note: This is the most heavily weighted section in the evaluation criteria. Be sure to explain clearly and specifically explain the need your program/project addresses, and how you know that need exists. This is the “why” behind your project/program.

a. What area(s) does this project/program address? (Select all that apply)

Education & Literacy	Maternal & Child Health	Promoting peace	
Disease Prevention /Resolution	Water, Sanitation, & hygiene	Community & economic development	Support the environment

b. Describe the community need this project or program addresses, including the potential number of individuals impacted by project.

Score_____ Awarded Y /N
Amount Awarded \$_____

8. Spring Mills Satellite Rotary Club Recognition (15 pts)

a. Describe how the community will know this is a sponsored project of Spring Mills Satellite Rotary, (e.g., publicity in local news media outlets or social media, public launch, open house, or dedication, display of the Rotary wheel, etc.)?

Please submit completed application and project budget by August 31 to

SMSRCgrants@gmail.com

OR

**SMSRC Grants
c/o Rotary Club of Martinsburg
PO Box 2073
Martinsburg WV 25402**